

*** CAREER OPPORTUNITY ***



UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF ARKANSAS

Position Title:	Systems Specialist - Announcement #23-C05
Location:	Clerk's Office: Little Rock
Closing Date:	Open Until Filled
Starting Salary/Range:	CL 26 (\$50,316 - \$81,771) <i>Depending on qualifications and experience.</i>
Tour of Duty:	Full-time

Position Overview: The Systems Specialist provides administrative and technical support to the Court in a wide range of areas, including developing and configuring hardware and software programs and providing support for complex technology projects. The incumbent performs technical work related to designing, modifying, and adapting existing system software, as well as complex troubleshooting for hardware and software systems. The Systems Specialist analyzes the needs of end-users and develops and implements software solutions. In addition, this position will assist with providing technical and administrative support of the Court's audio-visual and telecommunications systems.

Qualifications: Candidate must have excellent communication and automation skills with either two years of specialized technical experience or completion of a bachelor's degree. Prior court work experience, five years specialized experience, and a degree in a field related to information technology is preferred.

Employees of the U. S. District Court are entitled to benefits which include the retirement system, health benefits, life insurance, flexible spending accounts, scheduled holidays and annual leave program, and periodic salary increases. This position is subject to mandatory Electronic Funds Transfer participation for payment of net pay. Must be a U.S. Citizen or permanent resident seeking citizenship. The selected candidate must successfully complete an FBI and local background check as a condition of employment. Only the most qualified applicants will be interviewed.

Submit resume to:

Email: ared_employment@ared.uscourts.gov
Subject: Announcement 23-C05

**** The Court is an Equal Opportunity Employer ****

June 15, 2023

Announcement #23-C05